

December 2020 Communications Committee

Present: Commissioner Cabral, Jessica Dyszel

Previous meeting minutes and survey results are posted on the website.

Commissioners Cabral and Leppert had attended a Effective Meeting Training. One of the things that was mentioned was after meeting follow up. An idea for the Commission to consider would be holding a virtual community hour (not with a quorum, just like teacher office hours).

WSAC to discuss how to share information about the Council Residential Districting Commission call for application.

Commissioner Handbook is still under development.

When talking about documents being uploaded to the new city webpage and the new area commission webpage. Recommended best practices says record retention should be based on the policy of the Department of Neighborhoods (which has not been shared with the AC). Proposed: records will be stored forever on the google drive but only the past two years of records will be housed on webpages/websites. Commissioner Cabral will bring up the policy to have the AC sign off on at the next meeting.

For the new website we need some photographic content. Open it up to area commission pictures from area residents. Contest (with no monetary prize) to pick the best cover picture. Start with a stock picture. January project.

Requesting neighborhood photos for the City's Area Commission Web Page will also start in January.

Missing minutes: Zoning (January 2020, Sept 30th needs to be approved). Area Commission (October Minutes need to be cleaned up but are approved, September 2020).

Next meeting is January 19th, 7pm on Zoom.